



Extra Meeting
Tuesday December 8, 2020
7:00pm
Via Teleconference call

1. Meeting called to order at 7pm
2. Roll Call: Seth Edenburn, Shelby
 Jamie Polacek, Shelby
 Duane Vannett, New Era
 Caleb Coulter, New Era
 Bill Glover, Shelby
 Absent: Lisa Payne
 Peter Kelly, Shelby
 Cindy Rapes, New Era
 Matthew Koppel, Shelby
 Richard Raffaelli, Grand Rapids
 Cathy Anderson, Shelby

No visitors

3. Approval of Minutes: Motion by Trish Varney, seconded by Jamie Polacek to approve minutes from 10/6/20 meeting. Roll call vote: Trish – yes, Jamie – yes, Seth – yes, Pete – yes, Cindy – yes, Matthew – yes, Caleb – yes, Duane – yes. Motion carried by roll call vote. All ayes

Approval of agenda: Motion by Matt Koppel, seconded by Duane to approve agenda with no additions. Roll call vote: Matt – yes, Duane – yes, Seth – yes, Pete – yes, Jamie – yes, Cindy – yes, Caleb – yes, Trish – yes. Motion carried by roll call vote. All ayes.

4. Project plan: Top on list is working on the Master Plan. Trish and all other board members agreed that this was top priority. Williams and Works are finishing up the Shelby Village Master Plan and we can use some of the work they did in our Master Plan, which will save us time and money. Bill Glover will set up a meeting with them to attend our next Commission meeting on January 7, 2021. The 5-year Park Plan will also be included with the Master Plan.

Motion made by Pete Kelly and seconded by Matthew Koppel to make working on Master Plan our top priority. Roll call vote: Pete – yes, Matt – yes, Seth – yes, Jamie – yes, Cindy – yes, Duane – yes, Caleb – yes, Trish – yes. Motion carried by roll call vote. All ayes.

Second on list is to launch a committee to move forward with the proposal to build a pet cemetery on the Southeast corner of Mt. Hope Cemetery. A committee of local residents and a planning commission board member will be formed to start work on this project. A motion to make this second on project list was made by Seth Edenburn,

- seconded by Cindy Rapes. Roll call vote: Seth – yes, Cindy – yes, Jamie – yes, Matt – yes, Trish – yes, Duane – yes, Caleb – yes. Motion carried by roll call vote. All ayes.
5. Vote on new chairperson: Motion made by Trish Varney, seconded by Cindy Rapes to nominate Matthew Koppel as new chairperson, Matthew accepted nomination. Roll call vote: Trish – yes, Cindy – yes, Seth – yes, Jamie – yes, Duane – yes, Pete – yes, Caleb – yes, Matt – yes. Motion carried by roll call vote. All ayes.
 6. Welcome to new commission member Caleb Coulter, local farmer, business, and community member. Caleb will replace Richard Raffaelli and finish out his term.
 7. No old business
 8. New business: Becky Griffin, Treasurer will have a budget package ready for us to review at the next PC meeting
 9. Additional business: No additional business
 10. Adjourn: Motion by Pete Kelly, seconded by Matt Koppel---all in favor unanimous ayes.

Meeting adjourned at 8:10pm

Respectfully submitted

Cathy Anderson
Recording Secretary